|  |  |  |  |
| --- | --- | --- | --- |
| **Today’s Date:** | **Closing Date:** | **Date Required:** | **Sales Rep:** |

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| --- |
| **APPLICANT INFORMATION** |
| **Applicant’s Name:** | **Paralegal:** |
| **Street Address:** | **City:** | **State:** | **Zip:** |
| **Office:** | **Fax:** | **Email:** |
| **Preferred Method of Communication:** ⃝ Fax ⃝ Email | **Back Title:** ⃝ Enclosed ⃝ To Follow ⃝ None |
| **PROPERTY INFORMATION** |
| **Street Address:** | **County:** | **Municipality:** |
| **Block:** | **Lot:** | **Purchase Price:** | **Loan Amount:** |
| **PARTIES TO TRANSACTION** |
| **Borrowers / Purchasers:** | **SSN:****1.** | **SSN:****1.** |
| **Marital Information:** ⃝ Single ⃝ Married ⃝ H & W ⃝ Divorced ⃝ Widowed | **Maiden Name:** |
| **Home Phone:** | **Office Phone:** | **Cell:** | **Email:** |
| **Sellers / Record Owners:** | **SSN:****1.** | **SSN:****1.** |
| **FINANCE INFORMATION** |
| **Lender Name:** |
| **Street Address:** | **City:** | **State:** | **Zip:** |
| **Office:** | **Fax:** | **Email:** |
| **Mortgagee Clause:** |
| **SERVICES REQUIRED** |
| **Survey:** ⃝ To Follow ⃝ None ⃝ Order**Preferred Surveyor:** | **Flood Search:** ⃝ Yes ⃝ No | **NOS:** ⃝ Please file ⃝ I will file |
| **Settlement Agent:** ⃝ Two Rivers Title ⃝ I will act as settlement agent |
| **BINDER INSTRUCTIONS** |
| **Preferred Method of Receiving:** ⃝ Email only ⃝ Overnight only ⃝ Email & Overnight | **No. of Copies:** |
| **Send Binders to:** ⃝ Lender ⃝ Seller’s Attorney (please complete info below)  |
| **Name:** | **Street Address:** |
| **Phone:** | **Fax:** | **Email:** |
| **HOMEOWNERS INSURANCE** |
| **Submit a request for a free Homeowners Insurance quote on the client's behalf to TRNIA (Two Rivers National Insurance Agency:** ⃝ Yes ⃝ No |
| **SPECIAL INSTRUCTIONS** |
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