

[DATE]

[NAME OF CLERK OR REGISTER]
_____ County Clerk's/Register's Office
ADDRESS

Re: [NAME OF MATTER]
Docket No. _____
Property: _____

Dear _____:

Enclosed please find an original and two (2) copies of a Discharge of Lis Pendens in connection with the above-referenced matter. Kindly file same and return a duly filed copy to the undersigned in the prepaid, self-addressed envelope provided for your convenience. Also enclosed please find this firm's check made payable to the "_____ County (Clerk or Register)" in the amount of \$____ to cover the cost of filing the enclosed document.

Thank you for your assistance in this matter. If you have any questions with respect to the enclosed materials, please do not hesitate to call.

Very truly yours,

[NAME OF ATTORNEY OR PARALEGAL]

Enclosure

cc: [CLIENT] (w/encl.)